

**Federal Radiological Monitoring and Assessment Center  
(FRMAC)**

**Advance Party Meeting Checklist**

**I. List Key Officials, EOC(s) and Liaison(s) Information**

<b>Positions</b>	<b>Name</b>	<b>Location of Operation / Ph. #</b>
<b>Key Officials:</b>		
Principal Federal Official		
FRERP LFA Lead Federal Official		
Lead State Official		
Lead Local Official		
Advisory Team		
State Logistics Support		
FRMAC Director		
FRMAC Operations Mgr.		
FRMAC Monitoring Mgr.		
FRMAC Assessment Mgr.		
FRMAC Health & Safety Mgr.		
FRMAC Support Mgr.		
EPA Sr. Official		
<b>EOC(s) that are operating:</b>		
<b>Liason(s):</b>		
<b>Other Federal Agencies Involved in Response:</b>		
HHS		
FEMA		
NRC		
USDA		
EPA Regional		

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**II. Present the Advanced Party Briefing**

**Note:** After the meeting, identify groups for Monitoring, Assessment, and Support.

**III. Status / Description of Incident**

Has release occurred?	Yes	No
If so, has it terminated?	Yes	No
What is the source term (measurements, isotopic identification, predictive models, etc.)?		
What computer models have been run?		
Where are the resulting data products?		
Has there been any data collected or samples taken?	Yes	No
How does FRMAC obtain this data?		
Who makes the Protective Action decisions?		

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**IV. *Requirements for Public Protection***

State:	
Local:	
Other Federal Agency:	

What is the status of Protective Actions taken for public protection?

**V. *List Priority of Requirements***

1.	
2.	
3.	
4.	
5.	

**VI. *Define Specific Groups for Technical/Operational Meetings***
