



MEETING MINUTES

Membership Committee

November 3, 4 and 18, 2009

Members Present: Kathy Bienenstein (Chair), Bob Gatliff, Walt Wegst
Members Absent: Vernell McNeal
U.S. Dept. of Energy: Kelly Snyder, DDFO
Facilitator: Denise Rupp, Navarro Research & Engineering, Inc.

The September 2009 CAB membership recruitment advertisements resulted in 18 inquiries, 13 applications received, and two withdrawals. The Membership Committee met on three occasions to review applications and interview candidates.

November 3, 2009
Summerlin Library
1771 Inner Circle Drive
Las Vegas, Nevada

November 4, 2009
Sahara West Library
9660 West Sahara Avenue
Las Vegas, Nevada

November 18, 2009
Frank Rogers Auditorium
755 East Flamingo Road
Las Vegas, Nevada

Interviews were scheduled for the following candidates:

Boyd, Ben (via phone)
Fleming, Patricia
Freeman, Dave
Hoover, Michael

Hruska, Donna
Long, Michael
Minden, Gregory
Moore, Michael

Mortenson, Harry
Niezgodski, Diane
Voegele, Michael

Each candidate was reminded the decision regarding appointment to the CAB is made by the Department of Energy (DOE) Environmental Management Headquarters in Washington, D.C., not by the CAB. Upon completion of the interviews, the Committee ranked each candidate on a scale of one to three. A letter to the DOE recommending a slate of eight candidates will be prepared for approval at the December 16, 2009 Full Board meeting.

The Committee reviewed the recruitment process and made suggestions for future recruitments including:

- customize scripted questions for individual candidates to avoid asking questions already answered in the application/resume
- suggest attendance at Full Board meeting prior to interview (plan membership drive to end two weeks prior to a scheduled Full Board meeting)