



Meeting: Full Board Meeting

Date: September 13, 2006

CAB Members Present: Kathleen Peterson, Chair; Bill Aldrich, Kaye Allisen-Medlin, Bob Gatliff, David Hermann, Robert Johnson, Ted Oom, Charles Phillips, David Rosin, M.D., Jan Spinato, Stacy Standley, Hal Sullivan, Engelbrecht von Tiesenhausen, Jim Weeks, Walt Wegst, Ph.D.,

CAB Members Not Present: Paul Adras, Steve Hopkins, Marian Lawrence, Vernell McNeal, Genne Nelson, Warren Pawliuk, and Jack Ramsey, Ph.D.

UNLV Technical Support: Dr. Helen Neill

Department of Energy: Kelly Snyder, DDFO

Facilitator: Carla Sanda, Consensus by Design

Administrative Support Staff: Kay Planamento, Navarro Research and Engineering

Agenda

- Approval of July 12, 2006, Meeting Minutes
- DOE NSO Work Plan Development Perspective
- Work Plan Development Break-Out Groups
- Committees elect new Chairs and Vice Chairs for FY 2007
- Election of FY 2007 CAB Chair and Vice Chair
- Other Business
 - FACA Updates/Discussion
 - FY 2006 CAB Activity/Self Assessment
 - SSAB Chairs Meeting in Santa FE, New Mexico
 - Spring 2007 SSAB Chairs Meeting
 - CAB SOP Approval
- Notification for Closed in Place Corrective Actions
 - CAU 274 - Septic Systems (CADD/CR)

Approval of Agenda

Engelbrecht von Tiesenhausen moved, seconded by Bob Gatliff, to approve the Agenda as written. Motion passed unanimously.

Approval of July 12, 2006, Meeting Minutes

Robert Johnson moved, seconded by Walter Wegst to approve the July 12, 2006, minutes as amended. Motion passed unanimously.

DOE NSO Work Plan Development Perspective

Kelly Snyder reported that the DOE Project Managers had no additions or changes to the committee work plans developed at the June 2006 Work Plan Development meeting. It was

suggested that a sentence be added to the work plans stating that the committees can work on other EM activities as they arise.

Ms. Snyder also reported that Tim Murphy of NDEP had no changes regarding the committee work plans.

After discussion, Jan Spinato moved, seconded by Ted Oom, to reinstate the Budget Committee. Motion passed unanimously.

Committee Work Plan Development

Engelbrecht von Tiesenhausen, UGTA Committee Chair, reported that there are no changes to the Work Plan developed at the June Planning Meeting. Hal Sullivan moved, seconded by Bob Gatliff, to approve the UGTA Committee Chair, Vice Chairs, and FY 2007 Work Plan. Motion unanimously passed.

Environmental Management Public Information Review Effort (EMPIRE) Committee

Jan Spinato reported that she will remain the Chair of the EMPIRE Committee and Walt Wegst will remain the Vice Chair. David Rosin moved, seconded by Hal Sullivan, to approve the committee's FY 2007 work plan and officers. Motion unanimously passed.

Not an ad hoc committee

Transportation/Waste Committee

David Herman remained Chair of the committee and reported the Ted Oom had been elected as Vice Chair. Ted Oom moved, seconded by Jan Spinato, to approve the FY 2007 Transportation/Waste work plan and officers. Motion passed unanimously.

Election of CAB Chair and Vice Chair

Dave Hermann was elected Chair of the CAB and Walt Wegst accepted the position of Vice Chair for FY 2007.

Transportation/Waste Committee

Since Dave Hermann was elected CAB Chair, Ted Oom will resume the position of Chair of the Transportation/Waste Committee.

Walt Wegst nominated David Rosin for the vacated Vice Chair position, seconded by Jim Weeks. Dr. Rosin accepted Vice Chair position.

FACA Updates/Discussion

Kelly Snyder gave an update of FACA Guidelines

- Record Keeping Process – all documents produced and all information in writing will be kept as records - including drafts and finals.
- Copy Kay Planamento on all written correspondence, including e-mails.
- Federal presence (DDFO or designee) must attend every meeting
- All Full Board meetings are listed in the Federal Register (FR). Any time the full board meets is considered a meeting. The meeting notices must be in the Federal Register 21 days prior to the meeting.
- There will be no closed meetings unless given permission by the Assistant Secretary of the Department of energy.
- Committee meetings must be noticed on the website 5 days prior to the meeting.
- Minutes must be provided for all meetings
- Administrative Committee name has been changed to Full Board Meeting.

CAB Self-Assessment

The CAB Activity Report / Self Assessment will be an ongoing document and kept in the CAB records on a fiscal year basis.

SSAB Chairs Meeting

Kathleen Peterson provided a recap of the SSAB meeting held in Santa Fe September 6-8, 2006. The meeting participants produced a Recommendation to Assistant Secretary James Rispoli the Public Participation by included in Technology Development and Deployment at DOE sites.

Charles Phillips moved, seconded by Walt Wegst, to approve the Recommendation as written. Motion unanimously passed.

Spring 2007 SSAB Chairs Meeting

The Spring 2007 SSAB Chair Meeting will be held in Las Vegas on March 28-30/2007, at the Suncoast Hotel and Casino.

March 28 – NTS tour, March 29-all day meeting including presentations by, 1) Office of Science and Technology, 2) FACA Update and Discussion, 3) Report from EM Headquarters, and March 30 will be a half day meeting.

On the eve of either March 28th or 29th there will be a tour of the Atomic Testing Museum.

CAB Standard Operating Procedures (SOPs)

Dave Rosin moved, seconded by Robert Johnson, to accept the SOPs as revised. Motion unanimously passed.

September Notification of Closed in Place Corrective Action Units

CAB members were invited to read and comment on the upcoming Closed in Place Corrective Action documents for CAU 274.

Additional Announcements

Kelly Snyder provided the CAB Monthly Project Report to everyone.

The waste generator West Valley is currently reviewing their waste analysis program. They have self-suspended shipments until they verify their program. If compliance issues arise then ~ 100 drums that have been disposed at the NTS will be moved to the Mixed LLW disposal area.

The UGTA Kickoff meeting is scheduled for Thursday, October 26th at Desert Research Institute (DRI).

There will be DRI Open House on October 7, 2006, from 10 a.m. to 3 p.m.
www.cemp.dri.edu/cemp

The CAB formally thanked Kathleen Peterson for serving as CAB Chair for FY 2006.

Ted Oom moved, Walt Wegst seconded, to adjourn meeting.