

# ***FULL BOARD CONCEPT***



## **Full Board Concept**

- DOE is requesting the NTS CAB consider moving from a Full Board / Committee format (current format) to a Full Board only format
  - Best Practice
  - Membership
  - Attendance
  - Committees
  - Finance



## Best Practice

- The FY 2009 CAB year-end survey requested greater board participation and education
- FY 2010's Full Board Work Plan generated positive comments from CAB members regarding being better informed of DOE and CAB issues
- Work Plan items have shifted to topics that require less long-term review and are specific in nature
  - Siting of UGTA well vs. EMAD demolition



## Best Practice (continued)

- Work Plan items could be studied by the Full Board and a recommendation produced within one or two meetings
  - Multiple Work Plan items could be discussed during each Full Board meeting
- Full Board meetings may extend from two to three hours, but overall time commitment would be reduced without the need for committee meetings
- Specific projects, such as membership, may be addressed by use of ad hoc committees convened as necessary



## Membership

- Board retention has steadily declined since 2004
  - 2004 – 3 of 4 members served full six years
  - 2006 – 5 of 12 members continue to serve
  - 2008 – 2 of 9 members continue to serve
- Full Board approach could be helpful in reversing CAB's retention issue



## Attendance

- Attendance/participation on both Full Board and Committee meetings is an issue
- Signing up for only administrative or no committees at all
- Signing up for committees and not showing up for meetings (major impact on committees made up of three people)
- Some remaining members have attended less than one-half of their committee meetings in both FY 2009 and FY 2010



## FY 2010 Committees

- Transportation/Waste – 2 members / 3 liaisons
- Outreach – 3 members
- UGTA – 3 members / 4 liaisons
- Budget – 4 members / 1 liaison
- Industrial Sites – 4 members / 3 liaison
- Membership – 4 members
- Soils – 4 members / 2 liaison



## Committees

- Small committees may not adequately represent the board as a whole (i.e., 2-3 CAB members)
- Prearranged meetings do not always correlate with work plan
- Member availability and travel distance make it difficult to schedule committee meetings
- Numerous meetings cancelled due to lack of attendance
- Many meetings have more liaisons and staff in attendance than members



## Finance

- Travel funds are being closely reviewed
- DOE suggests cuts come from meeting travel and/or EM SSAB travel
- Eliminating committees would cut local meeting travel costs in half



## FY 2011 CAB Travel Expenses

### Full Board and Committees

Full Board Meetings	11,472.00
3 out-of-town members attending 5 Las Vegas	
• meetings	
• 12 Las Vegas members attending 1 Beatty meeting	
Committee Meetings	19,800.00
3 out-of-town members attending 12 Las Vegas	
• meetings	
<b>Total CAB Travel Full Board and Committee</b>	<b>31,272.00</b>

### Full Board Only

Full Board Meetings	11,472.00
3 out-of-town members attending 5 Las Vegas	
• meetings	
• 12 Las Vegas members attending 1 Beatty meeting	
<b>Total CAB Travel Full Board Only</b>	<b>11,472.00</b>

**Full Board Only Format  
Savings - \$19,800**



## Conclusion

- Moving to a Full Board approach would:
  - Ensure a well informed board
  - Make the best use of member's time
  - Would allow for more member input and recommendations would better represent the Full Board
  - Result in an effective use of travel dollars
- DOE values all member's input and wants to continue a mutually beneficial relationship

