



MEETING MINUTES

Outreach Committee

November 10, 2009

Frank Rogers Auditorium
755 East Flamingo Road, Las Vegas, NV

Members Present: Hal Sullivan (Chair), Walt Wegst
Members Absent: Vernell McNeal
U.S. Dept. of Energy: Kelly Snyder, DDFO
Facilitator: Denise Rupp, Navarro Research & Engineering, Inc.

Department of Energy (DOE) Outreach Guidance

The DOE guidance letter from Janet-Appenzeller Wing dated October 29, 2009 was discussed. The letter outlines the DOE's formal guidance regarding CAB outreach activities. Kelly Snyder advised the Committee Headquarters also reviewed the letter and guidance and provided input.

Work Plan Task Review

Operation Clean Desert Enhancement

Hal Sullivan will prepare a draft recommendation for an additional lesson plan in support of Operation Clean Desert by December 10. The lesson plan will focus on groundwater movement, including such things as percolation and precipitation. Walt Wegst will review the draft recommendation to determine specific science experiments that may be developed to accompany the proposed lesson plan. Denise Rupp will provide copies of the previously submitted science experiments for review. The lesson plan recommendation will be presented at the December 16 Full Board meeting. The Full Board will also be requested to provide input on experiments based on specific parameters.

CAB Display

Ms. Rupp reported that Kathy Bienenstein is continuing work on the CAB outreach display. The presentation board is now available and Ms. Bienenstein is reviewing photos and documents for use in the display. Proposed layout and content will be provided for review by the April 2010 Committee meeting. Task due date is May 2010.

CAB-sponsored Science Fair

The feasibility of conducting a science fair was discussed given the lack of funding and the current number of Committee members.

- Mr. Sullivan suggested the possibility of a Department of Agriculture grant and will provide the CAB office with the link to the site of the proposed grant
- Ms. Snyder will contact Headquarters and Legal regarding the CAB applying for grants
- Given the current size of the Committee, Mr. Wegst suggested the need to determine if there was interest in participating by other board members; the question will be posed at the November 16 Full Board meeting
- Ms. Rupp will request an estimate for total participants in the proposed science fair

If there is no additional support from the Full Board, it will be requested the science fair project be removed from the CAB Work Plan at this time.

Student Representative (non-Work Plan)

The Oak Ridge student representative program was discussed. It was suggested there be two representatives, preferably one from the Las Vegas valley and one from a rural area. The students would participate in both committee and Full Board activities, but without a vote. Suggestions were made regarding recruitment at valley schools including Andre Agassi College Preparatory Academy, Bishop Gorman High School and Advanced Technologies Academy (which has an existing relationship with DOE).

Ms. Snyder suggested the possibility of a student liaison. The CAB could request DOE approve two student liaison positions with either a request for DOE to fill these positions or a proposal for how the CAB would advertise/recruit for the positions. Liaison positions are, however, a function of the Membership Committee.

The Committee met with the Membership Committee who supported the liaison positions. Ms. Rupp will contact Oak Ridge for details regarding their process, including job description, recruitment, school credit, transportation, and liability. The recommendation for a request for two student liaison positions will be presented to the Full Board at the December 16 meeting.

The next meeting will be at 3:00 p.m. February 10, 2010 at a location to be determined. Meetings for the remainder of the fiscal year will be scheduled for 3:00 p.m. on the second Wednesday of every even month.

The meeting adjourned at 6:30 p.m.