



# Community Advisory Board for Nevada Test Site Programs

November 21, 2007

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Ms. Kelly Snyder, DDFO  
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SUBJECT: Environmental Management Public Information Review Effort (EMPIRE) Committee - Recommendations for Revisions to Fact Sheets: *Low-Level Waste* and *Transuranic Waste*

Following are recommendations for revision to the Fact Sheets mentioned in the Subject of this letter. The EMPIRE Committee suggests the same general revisions and additions for all of the Fact Sheets:

1. Define unfamiliar terms and acronyms before they are used in a sentence.
2. Bold the definitions so that they are easily referenced.
3. When doing several definitions together, bullet the definitions, rather than listing them in the sentence.
4. Include a key and/or glossary on each Fact Sheet for unfamiliar terms and acronyms.
5. Reference on each Fact Sheet that other Fact Sheets are available.
6. In general, increase font point size for easier reading.
7. Try to keep Fact Sheets at an eighth grade reading level.
8. Update all references to off-site locations to comply with current transition status.
9. Distribute Fact Sheets to libraries, city halls, Nuclear Testing Archive, Legislator offices, environmental groups, UNLV, and senior centers.

Specific suggestion for the above-mentioned Fact Sheets are:

### Low-Level Waste...at the Nevada Test Site

- Change the tense throughout the Fact Sheet from a passive to an active voice
- Identify Areas 3 and 5
- Need more descriptive captions
- Implement a glossary box
- Change “*How Do We Ensure Safe Disposal?*” to “*How does DOE Ensure Safe Disposal Requirements?*” and add a lead-in, to state that the DOE and NDEP make scheduled and unscheduled visual inspections at waste generator sites.

### Transuranic Waste...at the Nevada Test Site

- Add Glossary
- Update amounts and add specific date for completion
- Move “Waste Characterization” to the front page and “Waste Handling and Storage” to the second page.
- Add “*permanently*” managed.
- Reference to the glove box should be in past tense

**Transuranic Waste...at the Nevada Test Site (continued)**

- Under “Waste Characterization,” change second sentence to read, “*is required,*” instead of “*must be accomplished.*”
- Next to the last sentence should read, “*Responsibility of Transuranic waste shipments transfers to the WIPP personnel once...*”

We appreciate the opportunity to review and comments on changes, revisions, and updates of the Fact Sheets, and will continue working to help improve Environmental Management’s efforts to communicate with the public.

Sincerely,

A handwritten signature in cursive script that reads "David Hermann".

David Hermann., Chair  
Community Advisory Board  
for Nevada Test Site Programs